

The Everything Coaching And Mentoring Book How To Increase Productivity



The Everything Coaching And Mentoring

The Everything Coaching and Mentoring Book, 2nd Edition guides managers and aspiring managers through implementing a successful coaching and mentoring program both in the workplace and in life.

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xii, 289 pages ; 24 cm Describes how managers can develop coaching and mentoring skills, offering tips on ways to motivate employees, develop visions and goals, tackle conflicts, interview prospective employees, and deal with personal lives of employees Includes bibliographical references and index

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The Everything Coaching and Mentoring Book guides managers and aspiring managers through implementing a successful coaching and mentoring program both in the workplace and in life.

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Overview. Whether you are a manager, an aspiring manager, or an employee looking to improve the workplace, The Everything Coaching and Mentoring Book guides you through implementing a successful coaching and mentoring program both in the workplace and in life. From delegating responsibility to expanding knowledge base and skill level,...

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